**To: Paul Godfrey, MSBA President** ([paul.godfrey@farmersinsurance.com](mailto:paul.godfrey@farmersinsurance.com))

**Jennifer Carter, MSBA Section Services Director** ([jcarter@mnbar.org](mailto:jcarter@mnbar.org))

**From:**

(Committee or Section Name)

In accordance with Section 14.2 of the MSBA Bylaws, I, the chair of the above-named committee or section, certify that the attached recommendation was approved by the section or committee on the date indicated below.

I further certify:

* The proposal is germane to the business of the section or committee.
* It has been approved in accordance with the section's bylaws, or in the case of a committee, by the majority of the quorum;

the vote totals on the matter were: Pro                Con                 Abstain            .

* The proposal is not contrary to any current position of the MSBA and does not address an issue pending consideration by the Council or Assembly of the MSBA.
* The proposal indicates (in a format approved by the President) that it is the action of the section or committee and does not represent the view or action of the MSBA.
* The proposal was submitted for comment to every member of the section or committee before this form was submitted to the MSBA and the members of the section or committee were invited to make comments.
* The section or committee did not seek comments regarding the proposal from any other section or committee.
* The section or committee did seek comments regarding the proposal from the following sections or committees:

Nature of comments received:

I understand I must wait at least 3 business days from the time of submission of this document to the MSBA before making any public statement of the position.

Signature Date