

Attorney Referrals into Serve MN

Contact

- Market volunteer opportunities with Serve MN through the Minnesota State Bar and networking.
- Distribute and make available the "Information for Volunteer Attorneys" handout.

Enroll

- Sign-up through MSBA online portal.

Refer

- LSC Staff refers Serve MN participants to Volunteer Attorney
- With every referral, LSC staff will send an email containing the Participants contact information, a Volunteer Attorney Questionnaire, and an updated list of Serve MN Volunteer Attorneys to give to the Participants after the meeting.
- Participant meets with Volunteer Attorney.

Follow-Up

- After the meeting with Participant, the Volunteer Attorney completes and returns the Volunteer Attorney Questionnaire.
- Volunteer Attorney maintains updated contact information with Serve MN. LSC Staff will send an annual email to update contact information for Volunteer Attorneys.

Participant Referrals through Serve MN

Origin

- Social worker at Alzheimer's Association meets with individual or family member of person with recent Alzheimer's diagnosis.
- Social worker gives legal resource list and "Information for Participants" handout.

Referral

- Person then calls the Legal Services Clinic (LSC at St. Thomas).
- Using the "Script for Callers", LSC staff gives name and phone number of volunteer attorney

Meeting

- Participant calls the Volunteer Attorney and sets an appointment.
- Volunteer Attorney meets with participant and provides legal information along with a current list of Serve MN Volunteer Attorneys.

Follow-Up

- Participant receives a Participant Satisfaction Questionnaire.
- Volunteer Attorney completes and returns Volunteer Attorney Questionnaire.
- If there is no response from the Volunteer Attorney two months from referral date then a follow-up email will be sent by LSC staff.