

Specialist Recertification Application and Attachments

General Information

1. **Standards and Policies.** Before completing this Recertification Application, please read the Standards and Requirements for Certification and Recertification of Lawyers (“Standards”) that govern the Certified Real Property Law Specialist Program. View Standards at <http://www.mnbar.org/docs/default-source/certification/cert-re-100-standards.pdf>.
2. **Professionalism and Ethics.** The Standards include consideration of character, ethics, and reputation for professionalism. The application requires disclosure of conduct. If there are any changes in the information you provided on your recertification application after you submit it, advise our office in writing.
3. **Application Processing and Deadline.** Processing applications can take several months, depending on receipt of information from third parties. Complete and return your application by January 1, 2019.
4. **Fees.** The application fee must accompany the Recertification Application. Check made payable to MSBA.

Private Attorney		Public Attorney <i>(Lawyer employed exclusively by a government agency full- or part-time, includes faculty at public universities and colleges.)</i>	
MSBA Member	not a MSBA Member	MSBA Member	not a MSBA Member
\$220	\$250	\$110	\$125

Applicant Lawyer Full Name _____ YES NO

Name as it should appear on Specialist Certificate _____ *I would like a certificate mailed to me.*

Firm Name _____

Business Address, City, State, Zip _____

Business Phone _____ Website _____ eMail _____

My information has changed since submitting my last Annual Audit.
 Recertification Applications received after January 1, 2019 will be subject to a \$15 late fee.

<i>(Office Use Only)</i>	ORD #	Payment	Date Filed
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Mail this Recertification Application to the following address no later than January 1, 2019:

Minnesota State Bar Association
Certified ▲ Specialist
 600 Nicollet Mall, Suite 380
 Minneapolis, MN 55402-1039
 612-278-6318 | www.mnbar.org

If you have questions, please contact Susan Koplín, Certified Legal Specialists Director, (612) 278-6318 or skoplin@mnbar.org.

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Every six (6) years MSBA Certified Legal Specialists must complete a Recertification Application to maintain the specialist credential. The purpose of this is to assure the public that the expertise of a certified specialist is current and the credential is not merely historical.

- I agree to abide by all Rules and Regulations of the Minnesota State Board of Legal Certification (MBLC) and the Certification Board and to furnish the MBLC and the Certification Board with the information required to determine my entitlement to specialist certification.

License Information.

- I am admitted to practice law in the following state(s):

State	Date Admitted	License No.	Status (Active/Inactive)
MN			

Former or Pending Application(s).

- I have former/pending applications for certification:

State or Agency	National	Date certified	Pending	Specialty area
	<input type="checkbox"/>		<input type="checkbox"/>	
	<input type="checkbox"/>		<input type="checkbox"/>	
	<input type="checkbox"/>		<input type="checkbox"/>	
	<input type="checkbox"/>		<input type="checkbox"/>	

Substantial Involvement—Practice Requirement.

- I certify at least twenty-five (25)% and not less than three hundred (300) hours of my annual legal practice working in real property law in Minnesota during the three (3) year period immediately preceding this application.

Certified Real Property Specialists must have an active involvement in at least three (3) of the following practice areas. Complete the chart below to accurately reflect the number of matters that you have handled in your real property law practice in the last three (3) years and that are part of the practice percentage indicated above.

Areas of practice	Number of matters handled				
	0	1-5	6-10	11-20	20+
Purchases and sales (includes purchase agreements, conveyancing documents and representation at closing)					
Mortgages (representing borrowers or lenders)					
Mortgage foreclosures and contract for deed cancellations					
Landlord/tenant					
Title examinations					
Land use regulation (zoning and subdivision)					
Commercial and residential real estate developments					
Construction contracts					
Mechanics Liens					
Eminent domain proceedings					

Commercial _____ % Residential _____ %

Disclosure of Conduct.

Have you been convicted of a serious crime whether the conviction resulted YES NO from a plea agreement, *nolo contendere*, or a guilty verdict? (Serious crimes include felony or any lesser offense, an element of which involved improper attorney conduct, or dishonesty.)

Has any malpractice claim been made against you (or against your firm in a YES NO matter that relates to you) in which a final judgment has been entered and claims in which any monies have been paid?

Has any disciplinary sanction been imposed against you since your last YES NO application, annual audit or recertification?

If you answer YES to any of the questions above, you must complete and attach the Disclosure of Conduct statement. (<http://www.mnbar.org/docs/default-source/certification/cert-re-107-conduct.pdf>)

A record of discipline or failure to disclose any of the information requested above may constitute grounds for denial of your application or subsequent decertification.

Notification Agreement.

- I agree to notify the manager of the MSBA Certified Legal Specialist Program, in writing, in the event of any change in my status that relates to Standards and Requirements for Certification and Recertification of Lawyers prior to my certification, including:
- Matters requiring disclosure
 - Change in my employment status

CLE Requirements.

Board Certified Specialists must complete thirty (30) approved CLE credit hours in real property law per three (3) year reporting period. No more than ten (10) credit hours may be from courses at a basis level. (Any ethics credits counted toward the Certified Legal Specialists CLE credits must be specifically intended for real property lawyers.)

2018 was NOT my CLE reporting year. My next reporting year is: _____
2018 was my CLE reporting year. I have attached my list of courses.

Law School and Legal Organizations.

Upon recertification we issue a press release on your behalf. If you would like us to include your law school and other legal organizations to which you belong, please list them below.

Name of Law School

Legal Organizations

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VERIFICATION

I, _____, being duly sworn, certify that I have carefully read the foregoing application and that all information contained therein is true. I fully understand that failure to make a truthful disclosure of any required fact or item of information may result in the denial of my application, or revocation of my Specialist Certification if granted.

Date: _____
Signature of Applicant Lawyer

State of Minnesota, County of _____

Signed and sworn to before me on _____, by _____
(month/day/year)

(insert name of Applicant Lawyer)

(Stamp)

(signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(month/day/year)

RELEASE

I agree to abide by all rules and regulations adopted by the Real Property Law Specialist Certification Board ("Certification Board") as amended from time to time and to pay all fees required by the Board as due.

In making and filing this application for certification, I authorize all persons, forms, officers, corporations, associations, organizations, educational institutions, governmental agencies and instrumentalities (including bar associations, bar examiners, and boards of professional responsibility), employers, references, business and professional associates (past and present), to release to the Certification Board, the Minnesota State Bar Association staff, and to the Minnesota State Board of Legal Certification (MBLC), all relevant documents, records or other information that may be requested in the investigation of this application or in the investigation of my continuing satisfaction of the standards for certification.

I agree that all information received by the Certification Board may be treated confidentially by the Certification Board. I hereby waive that confidentiality with regard to any State agency with jurisdiction over legal specialization and also with regard to any organization or entity approved by the State to certify legal specialists to which I have applied or to which I am certified.

I specifically waive any right to review any statements of Independent Reference and Peer Review or other evaluations and references made to the Certification Board, whether solicited by me or by the Certification Board. In addition, I agree not to seek discovery of such references and evaluations, formally or informally, in any legal proceeding or otherwise.

I release, discharge and exonerate the Certification Board, the Real Property Law Section of the Minnesota State Bar Association (MSBA), the MSBA and its officers, staff, agents, employees and representatives, and any person furnishing information or evaluations to the Certification Board, from any and all liability of every nature and kind arising from the investigation and evaluation of my application or my continuing satisfaction of the standards for certification.

I agree that in the event my certification is suspended or revoked or I am not recertified, I shall cease to hold myself out in any way as certified by the Real Property Law Section of the MSBA, and will remove my certificate from public display.

I agree to defend or pay the costs of defense, at the discretion of the Certification Board, for any suit or claim initiated, and to indemnify the Certification Board, the Real Property Law Section of the MSBA, and the Minnesota State Bar Association for any judgment or settlement ordered or paid as a result of any legal action arising from my application or from my certification by the Real Property Law Section.

I hereby certify that I have reviewed each part of my Application and attachment(s) carefully and made each statement and representation therein, and answered each question therein, fully and frankly and without concealment or reservation. Such questions and answers are, within my personal knowledge, true and complete.

Date: _____

Signature of Applicant Lawyer

Print Applicant Lawyer Name