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## Disclosure of Conduct: Specialist Certification and Recertification

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*Lawyer Full Name*

*MN License No.*

*Disclosure Date*

Board Certified Civil Trial Law Specialists and Civil Trial Law Specialist Certification Applicants have an obligation to disclose and report the following matters at any time during the certification period or certification application process:

- any conviction of a serious crime, regardless of whether the conviction was the result of a plea of guilty or *nolo contendere*, or of a verdict after a trial, and whether such conviction resulted in imprisonment, probation, fine, or suspension of sentence; and the pendency of any proceeding in which the applicant has been charged with serious crime. Serious crimes include any felony and any lesser offense, an element of which involved improper conduct or dishonesty;
- any proceeding that resulted in the applicant or specialist being disbarred, suspended, reprimanded, or otherwise subjected to professional discipline by any court, grievance committee, or disciplinary board, or in the applicant's or specialist's resignation from the bar of any court; and the pendency of any disciplinary proceeding against the applicant or specialist before any such disciplinary body;
- any malpractice claims during the past five (5) years that have resulted in entry of a final judgment or settlement paid.

All such matters must be reported to the MSBA Certified Legal Specialists Manager, within thirty (30) days after they are imposed or entered. Failure to do so may be grounds for denial of certification or recertification or decertification.

I am filing this Disclosure of Conduct form in conjunction with:

Initial Application    Annual Audit    Recertification    Other: \_\_\_\_\_

### INSTRUCTIONS

Complete the appropriate section(s). Provide any explanation that you wish to be considered in the review of the matter. Use additional sheets if necessary. **You must provide copies** of all relevant documents, including orders and pleadings, judgments, disciplinary findings, or other documents pertaining to this disclosure.

If you have questions, please contact Susan Koplin, Certified Legal Specialists Director, (612) 278-6318 or [skoplin@mnbar.org](mailto:skoplin@mnbar.org).

**CRIMINAL CONVICTION**

Crime	Conviction Date	Judge/Court	Disposition

**DISCIPLINE**

Disciplinary Action Title	Date Sanction Imposed and/or Terminated	Description of Charge

**MALPRACTICE CLAIM**

Case Title, Case Number and Court	Date Filed and/or Date Settled or Closed	Description, including manner of resolution

Mail this form along with all requested documents to the following address:

Minnesota State Bar Association  
**Certified ▲ Specialist**

600 Nicollet Mall, Suite 380  
Minneapolis, MN 55402-1039  
612-278-6318 | www.mnbar.org