

Recertification Attachment B—Itemization of Experience Units

Print or type information.

Lawyer Applicant Name

I, \_\_\_\_\_,  
certify that I have accumulated at least fifty (50) experience unit credits drawn from two (2) or more of the following categories since the day of my original certification or last recertification.

Date: \_\_\_\_\_ Signature of Applicant

Experience units do not need to be itemized.

<b>Jury Trial: Description of proceeding</b>	<b>Experience Unit</b>
Completed “jury trial”: defined as a contested civil proceeding in state or federal court, tried from opening statement to submission to jury, involving the presentation of testimony lasting in total two (2) full days or more.	2
Any other jury trial lasting at least two (2) days, whether or not tried to a verdict, where you conducted one or more of the following: presentation of evidence; arguments to the court; jury selection; opening statement; and/or, closing argument.	1
Each three (3) days of a jury trial in excess of the initial two (2) days of trials, whether or not tried ultimately to a verdict.	1
Handling a jury trial lasting at least one (1) day but less than two (2) days, whether or not tried to a verdict.	3/4
Handling a jury trial lasting less than one (1) day.	1/2

<b>Court Trial: Description of proceeding</b>	<b>Experience Unit</b>
A completed “court trial”: defined as a contested civil proceeding in state or federal court for which you had primary responsibility, tried to a judge from opening statement through closing argument, lasting in total three (3) full days or more.	1
Any other court trial lasting at least three (3) days, whether or not tried to a verdict, where you conducted one or more of the following: presentation of evidence; arguments to the court, opening statement; and/or, closing argument.	1
Each three (3) days of a court trial in excess of the initial three (3) days of trial, whether or not tried ultimately to a verdict.	1
Handling a court trial lasting at least one (1) day but less than three (3) days, whether or not tried to a verdict.	3/4
Handling a court trial lasting less than one (1) day.	1/2

## Civil Trial Recertification Application: Itemization of Experience Units

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<b>Advanced Education: Description of program</b>	<b>Experience Unit</b>
Each program of advanced, intensive, trial skills education and demonstration that you have completed. Organizations that often sponsor such courses are the National Institute of Trial Advocacy (NITA) and the Minnesota Advocacy Institute (MAI).	2

If you are unsure whether a course you have attended will qualify for this credit, contact the Certified Legal Specialists Manager to discuss it.

<b>Arbitrations and Administrative Hearings: Description of proceeding</b>	<b>Experience Unit</b>
Each arbitration or administrative hearing for which you have had primary responsibility that lasted at least one (1) full day.	3/4
Each arbitration or administrative hearing for which you have had primary responsibility that lasted less than one (1) full day.	1/2

<b>Other Contested Matters: Description of proceeding</b>	<b>Experience Unit</b>
Each contested matter which you have personally handled defined as: evidentiary hearings; depositions; appeals; and, pre-trial and post-trial motions that are heard by a judge or other judicial officer. Motions that are made solely by written submissions are not eligible for experience unit credits.	1/2