

**Corporate Counsel Section**  
**Council Members Meeting Minutes**  
**Thursday, July 14, 2011**  
**4:00 PM CST – 5:00 PM CST**

Meeting Location: MSBA Office – City Center, 600 Nicollet Mall #380, Minneapolis, MN 55402

Meeting Participants: *Hanna Wolf, Ryan Kaplan, Fred Dawe, Candice Ciresi, Eugene Sherazyen, Cindy Eidnes, Joe Roach, Theresa Johnson*

*\*Note: A quorum was present\**

**I. Welcome & Introductions**

*Hanna Wolf, Chair*

-Hanna Wolf gave opening statements and provided a brief overview of the Section. Councilmembers introduced themselves.

**II. Review of Meeting Minutes from May 19, 2011**

*Ryan Kaplan, Vice Chair & Secretary*

- For a review of the meeting minutes, see Section website.

**III. Finance Update**

*Frederick Dawe, Treasurer*

§ Review of May 2011 Financial Reports

-In Fred Dawe's absence, Hanna provided the current financial standings of the Section, which were \$35,970.01 as of May 2011. Hanna also provided the Council with the MSBA Section Council Handbook, which provided financial information, current member numbers, and other Section and MSBA information for 2011-2012.

**IV. Recap of Annual Meeting Reception on May 19, 2011**

*Ryan Kaplan*

-Ryan Kaplan provided a recap of the Annual Meeting and social event/reception thereafter including attendance, food, entertainment and venue. Feedback from the members regarding the event was positive.

**V. Discussion of Officer Positions**

*Ryan Kaplan*

-Ryan provided a recap and explanation of the rushed email ballot resulting from a push from the MSBA to elect the officer positions for 2011-2012 and provide them the information by July 1, 2011.

-Fred stated that MSBA Sections typically have the Vice Chair and Secretary positions as held by two separate individuals. He also stated that MSBA Sections Officers typically move officer positions up contiguous years as follows: year 1 – Treasurer; year 2 – Secretary; year 3 - Vice Chair; year 4 - Chair.

-Ryan agreed to take on the role of both Vice Chair and Secretary and suggested to the Council to vote on Fred's suggestions for the 2012-2013 year.

-Officer positions are as follows:

OFFICER POSITION	POSITION TAKEN BY:
CHAIR	Hanna Wolf
VICE-CHAIR	Ryan Kaplan
SECRETARY	Ryan Kaplan
TREASURER	Fred Dawe

**VI. Election of Councilmember Terms**

*Hanna Wolf*

-Hanna explained again about the Councilmember Terms to determine which members will start with a one-, two-, or three-year term.

-The Council voted on a motion for the following terms for Councilmembers:

THREE YEAR TERMS	TWO YEAR TERMS	ONE YEAR TERM
EUGENE SHERAZYEN FRED DAWE THERESA JOHNSON	RYAN KAPLAN CINDY EIDNES CANDICE CIRESI	HANNA WOLF JOE ROACH MIKE SCHECTER

**-Motion passed.**

**VII. 2011-2012 Committees**

*Hanna Wolf*

-The Council discussed the roles that the different committees would take and the importance and responsibility to be a member of a committee.

-Eugene and Fred discussed a committee for the CCS relationship with the Institute

-The Council voted on a motion for the following committees and their members:

COMMITTEES	COMMITTEE MEMBERS
PROGRAMS COMMITTEE	Cindy Eidnes, Hanna Wolf
EVENT COMMITTEE	Ryan Kaplan, Hanna Wolf, Candice Ciresi
OUTREACH COMMITTEE	Ryan Kaplan, Theresa Johnson, Joe Roach
AD HOC COMMITTEE FOR THE INSTITUTE	Eugene Sherayzen, Frederick Dawe

**VIII. Work Plan for 2011-2012**

*Hanna Wolf*

-Hanna discussed the email sent from Tram about the CCS Work Plan that needs to be filled out and completed.

-**ACTION ITEM** - Hanna completed and submitted the CCS Work Plan to the MSBA on Tuesday, July 19, 2011.

**IX. Review CCS Roster and Verify Contact Information**

-**ACTION ITEM** - Ryan will follow up with Tram and revise a few areas in the contact information for the CCS.

**X. Open Discussion**

-N/A

**XI. Schedule Next Councilmember Meeting**

*Hanna Wolf and Ryan Kaplan*

-Next available date and time for a telephone conference meeting will be August 25, 2011, at 8:30 AM.

-**ACTION ITEM** – Hanna will provide the dial-in information in advance of the call.

**XII. Adjourn**