

OUTSTATE PRACTICE SECTION MEMBERS

GROUP REGISTRATION – 2018 MSBA CONVENTION

HOW TO REGISTER

for the
2018 MSBA Convention
with a coupon code

IMPORTANT NOTES:

- This coupon code is eligible only to current MSBA Outstate Practice Section members. A final group registration list, and your eligibility to use this coupon code, will be reviewed by Minnesota CLE prior to the Convention.
- To redeem the coupon code, you need to register for the Convention online at www.minncle.org.

STEP 1

Log on to your free Minnesota CLE account at www.minncle.org.

If you haven't done so already, you will first need to create your free Minnesota CLE login account. This process will take only a few moments. Simply go to www.minncle.org and click **LOGIN**. Proceed through the pages to create your login account. **IMPORTANT:** Please do not register yourself using another person's Minnesota CLE account. If you do, the system will not capture your registration; it will simply list the other person as twice registered.

STEP 2

Visit the appropriate seminar page.

Once logged in, click the **SEMINARS** button, and then click **SEMINAR ROSTER**. Scroll down until you find the listing shown below. Click the program title.

06/28/2018

[2018 MSBA Convention](#)

Prior Lake



IN-PERSON
LIVE

STEP 3

Register using the coupon code.

On the seminar page, enter the coupon code and click **CALCULATE PRICE**. The price should calculate to \$45. Then click **ADD TO CART**. Proceed through the pages until you get an affirmative confirmation on the screen that reads **ORDER RECEIPT** with a transaction # and a transaction date. You will receive an email confirming your registration from "MNCLE Webmaster" with the subject line "Order Confirmation: Minnesota Continuing Legal Education." (Please check the Junk folder of your email account if you do not receive this email confirmation.)

The coupon code is: **G-OPS-18CONV**

REGISTERING MORE THAN 1 PERSON?

If so, you must repeat all steps for each person. They cannot be registered under one account simply by changing the profile information. Each person must have and use their own login account.



QUESTIONS? Please call Minnesota CLE customer service at **651-227-8266** or **800-759-8840**.