

## Responsibilities of the SAGE Best Practices Employer Liaison

The employer liaison to the MSBA's Women in the Legal Profession Committee, in connection with the SAGE Best Practices ("SAGE"), is responsible for the following tasks:

1. Serve as the employer's representative for all communications from the MSBA concerning implementation of SAGE, the employer's compliance with SAGE requirements, and renewal of SAGE status.
2. Serve as the employer's contact person for marketing the SAGE program and invitations to SAGE-related programs and events.
3. Serve as the employer's representative in contacting the MSBA when the employer has questions or concerns concerning implementation of the SAGE program, compliance with the program and/or specific steps to be taken as a SAGE employer.
4. Serve as the employer's representative at roundtable discussions with other legal employers regarding implementation of SAGE.

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"Employer" means a law firm, a corporate legal department, a governmental agency, or a law school.