

## Specialist Recertification Application 2017

### General Information

- Standards and Policies.** Before completing this Recertification Application, please read the Standards and Requirements for Certification and Recertification of Lawyers (“Standards”) that govern the Certified Real Property Law Specialist Program. View Standards at <http://www.mnbar.org/docs/default-source/certification/standards-re.pdf>.
- Professionalism and Ethics.** The Standards include consideration of character, ethics, and reputation for professionalism. The application requires disclosure of conduct. If there are any changes in the information you provided on your recertification application after you submit it, advise our office in writing.
- Application Processing and Deadline.** Processing applications can take several months, depending on receipt of information from third parties. Complete and return your application by January 3, 2017.
- Fees.** The application fee must accompany the Recertification Application.

Private Attorney		Public Attorney <i>(Lawyer employed <b>exclusively</b> by a government agency full- or part-time, includes faculty at public universities and colleges.)</i>	
MSBA Member	not a MSBA Member	MSBA Member	not a MSBA Member
\$220	\$250	\$110	\$125

Applicant Lawyer Full Name

YES  NO

Name as it should appear on Specialist Certificate

I would like a certificate mailed to me.

Firm Name

Business Address, City, State, Zip

Business Phone

Website

eMail

My information has changed since submitting my last Annual Audit.

Recertification Applications received after January 1, 2017 will be subject to a \$15 late fee.

Check made payable to MSBA

(Office Use Only) ORD #

Payment

Date Filed

Mail this Recertification Application to the following address no later than January 1, 2017:

Minnesota State Bar Association

**Certified ▲ Specialist**

600 Nicollet Mall, Suite 380  
Minneapolis, MN 55402-1039  
612-278-6318 | [www.mnbar.org](http://www.mnbar.org)

If you have any questions, please contact Jessica Thomas, Certified Legal Specialists Director, (612) 278-6318 or [jthomas@mnbar.org](mailto:jthomas@mnbar.org).

**Real Property Law Specialist Recertification Application 2017**

I hereby apply for recertification as a Certified Real Property Law Specialist under the Certified Legal Specialists program of the Real Property Law Section of the Minnesota State Bar Association approved by the Minnesota State Board of Legal Certification (MBLC).

I agree to abide by all Rules and Regulations of the MBLC and the Real Property Law Certification Board as amended from time to time, and to furnish the MBLC and the Real Property Law Certification Board the information required to determine my continuing entitlement to specialist certification.

**Record of Admittance to Law Practice.**

1. I am admitted to practice law in the following state(s):

State	Date Admitted	License No.	Status (Active/Inactive)
MN			

2. I am certified by any other agency:  YES  NO  
 If you check YES, enter information below.

State or Agency	Year Certified	Specialty Area

**Substantial Involvement—Practice Requirement.**

1. I certify that during the past six (6) years I have spent at least twenty-five (25)% and not less than three hundred (300) hours, in active participation in real property law as defined in Program Standards?  YES  NO

If you check NO, you must explain on a separate sheet and attach it to this application.

**DEFINITION OF SPECIALTY FIELD**

The Real Property specialty area is the practice of law in Minnesota dealing with matters relating to real property transactions including, but not limited to, real estate conveyances, title searches, leases, condominiums, mortgages and other liens, property taxes, real estate development, real estate financing, and determination of property rights, all with consideration to related fields of law.

2. Certified Real Property Specialists must have an active involvement in at least three (3) of the following practice areas. Complete the chart below to accurately reflect the number of matters that you have handled in the last six (6) years for each of the subject matter areas:

Real Property Law: Areas of practice	Number of matters handled in the last six (6) years				
	0	1-5	6-10	11-20	20+
Purchases and sales (includes purchase agreements, conveyancing documents and representation at closing)					
Mortgages (representing borrowers or lenders)					
Mortgage Foreclosures and Contract for Deed cancellations					
Landlord/tenant					
Title examinations					
Land use regulation (zoning and subdivision)					

**Real Property Law Specialist Recertification Application 2017**

Real Property Law: Areas of practice	Number of matters handled in the last six (6) years				
	0	1-5	6-10	11-20	20+
Commercial and residential real estate developments					
Construction contracts					
Mechanics Liens					
Eminent domain proceedings					

Indicate the approximate division of your real estate practice between commercial and residential transactions:

Commercial \_\_\_\_\_ %      Residential \_\_\_\_\_ %

**Disclosure of Conduct.**

1. Since your last Annual Audit:

- a. Have you been convicted of a serious crime whether the conviction resulted from a plea agreement, *nolo contendere*, or a guilty verdict? (Serious crimes include felony or any lesser offense, an element of which involved improper attorney conduct, or dishonesty.)  YES  NO
- b. Has any malpractice claim been made and concluded against you (or against your firm in a matter that relates to you) in which a final judgment has been entered and claims in which any monies have been paid?  YES  NO
- c. Have you been disbarred, suspended or reprimanded, sanctioned or disciplined by the Lawyers Board of Professional Responsibility in Minnesota or in another state or jurisdiction in which you are licensed?  YES  NO

If you answer **YES** to any of the questions above, you must complete and attach the Disclosure of Conduct statement. (CERT RE-107 <http://www.mnbar.org/members/certification/certification-forms#RP>) A record of discipline or failure to disclose any of the information requested above may constitute grounds for denial of your application or subsequent decertification.

- 2. I agree to notify the manager of the MSBA Certified Real Property Law Specialist Program at the MSBA, in writing, in the event of any change in my status that relates to Standards and Requirements for Certification and Recertification of Lawyers prior to my certification, including:  YES  NO
  - Matters requiring disclosure
  - Change in my employment status

**Continuing Legal Education.**

- 1. If this was your CLE reporting year, please attach a copy of your report to the Minnesota Board of Continuing Legal Education or OASIS printout. Specialists must complete no less than thirty (30) approved credit hours of continuing legal education (of which no more than ten (10) are at a basic level) in the area of real property law every three (3) years. (Any ethics courses counted toward the thirty (30) hour credit requirement must be specifically intended for real property lawyers.)

2016 was NOT my CLE reporting year. My next reporting year is: \_\_\_\_\_   
 2016 was my CLE reporting year. I have attached my list of courses.

**Law School and Legal Organizations.**

Upon recertification we issue a press release on your behalf. If you would like us to include your law school and other legal organizations to which you belong, please list them below.

\_\_\_\_\_  
*Name of Law School*

Legal Organizations:

**VERIFICATION**

I, \_\_\_\_\_,  
being duly sworn, certify that I have carefully read the foregoing application and that all information contained therein is true. I fully understand that failure to make a truthful disclosure of any required fact or item of information may result in the denial of my application, or revocation of my Specialist Certification if granted.

Date: \_\_\_\_\_  
Signature of Applicant Lawyer

State of Minnesota, County of \_\_\_\_\_

Signed and sworn to before me on \_\_\_\_\_, by \_\_\_\_\_  
*(month/day/year)*  
\_\_\_\_\_  
*(insert name of Applicant Lawyer)*

(Stamp)

\_\_\_\_\_  
*(signature of notarial officer)*

Title (and Rank): \_\_\_\_\_

My commission expires: \_\_\_\_\_  
*(month/day/year)*

**RELEASE**

I agree to abide by all rules and regulations adopted by the Real Property Law Specialist Certification Board ("Certification Board") as amended from time to time and to pay all fees required by the Certification Board as due.

In making and filing this application for certification, I authorize all persons, firms, officers, corporations, associations, organizations, educational institutions, governmental agencies and instrumentalities (including bar associations, bar examiners, and boards of professional responsibility), employers, references, business and professional associates (past and present), to release to the Certification Board and assigned Minnesota State Bar Association staff, and to the Minnesota State Board of Legal Certification ("MBLC"), all relevant documents, records or other information that may be requested in the investigation of this application or in the investigation of my continuing satisfaction of the standards for certification.

I agree that all information received by the Certification Board may be treated confidentially by the Certification Board. I hereby waive that confidentiality with regard to any State agency with jurisdiction over legal specialization and also with regard to any organization or entity approved by the State to certify legal specialists to which I have applied or which I am certified.

I specifically waive any right to review any statements of Independent Reference and Peer Review or other evaluations and references made to the Certification Board, whether solicited by me or by the Certification Board. In addition, I agree not to seek discovery of such references and evaluations, formally or informally, in any legal proceeding or otherwise.

I release, discharge and exonerate the Certification Board, the Real Property Law Section of the Minnesota State Bar Association, the Minnesota State Bar Association and its officers, staff, agents, employees and representatives, and any person furnishing information or evaluations to the Certification Board, from any and all liability of every nature and kind arising from the investigation and evaluation of my application or my continuing satisfaction of the standards for certification.

I agree that in the event my certification is suspended or revoked or I am not recertified, I shall cease to hold myself out in any way as certified by the Real Property Law Section of the Minnesota State Bar Association, and will remove my certificate from public display.

I agree to defend or pay the costs of defense, at the discretion of the Certification Board, for any suit or claim initiated, and to indemnify the Certification Board, the Real Property Law Section of the Minnesota State Bar Association, and the Minnesota State Bar Association for any judgment or settlement ordered or paid as a result of any legal action arising from my application or from my certification by the Real Property Law Section.

I hereby certify that I have reviewed each part of my application and attachment(s) carefully and made each statement and representation therein, and answered each question therein, fully and frankly and without concealment or reservation. Such questions and answers are, within my personal knowledge, true and complete.

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant Lawyer

\_\_\_\_\_  
Print Applicant Lawyer Name