

Minnesota State Bar Association
Certified ▲ Specialist
Criminal Law

Annual Audit: Specialist Certification

Applicant Lawyer Full Name _____
Firm Name _____
Business Address _____
City _____ State _____ Zip _____
Business Phone _____ Website _____ Email _____

Check box to indicate you have revised contact information.

To maintain your specialist certification you must:
1. Complete this Annual Audit form
2. Include a check for annual fee. Check made payable to MSBA.

Standards and Requirements for Certification and Recertification (“Standards”) require disclosure of conduct. A record of discipline or failure to make accurate disclosures may constitute grounds for decertification. View Standards at [http://www.mnbar.org/docs/default-source/certification/standard-\(crim-100\).pdf](http://www.mnbar.org/docs/default-source/certification/standard-(crim-100).pdf).

Private Attorney		Public Attorney <i>(Lawyer employed exclusively by a government agency full- or part-time, includes faculty at public universities and colleges.)</i>	
MSBA Member	not a MSBA Member	MSBA Member	not a MSBA Member
\$150	\$165	\$75	\$90

Annual Audits received after January 1, 2019 will be subject to a \$15 late fee.

(Office Use Only)	Application No.	Payment	Date Filed	Date Notified
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Mail this form along with the annual audit fee to the following address no later than Jan. 1, 2019:

Minnesota State Bar Association
Certified ▲ Specialist
600 Nicollet Mall, Suite 380
Minneapolis, MN 55402-1039
612-278-6318 | www.mnbar.org

If you have questions, please contact Susan Koplin, Certified Legal Specialists Director, (612) 278-6318 or skoplin@mnbar.org.

AUDIT QUESTIONS

Good Standing.

Are you currently licensed and on active status as a Minnesota attorney? YES NO
If you check NO, please explain below.

Substantial Involvement.

Since your last audit or application, have you devoted at least 25% of a full-time practice or its equivalent in the area of criminal law (the practice of law dealing with the defense or prosecution of crimes in trial courts)? YES NO

If you check NO, please explain below.

Disclosure of Conduct.

Were you convicted of a serious crime, since your last audit whether the conviction resulted from a plea agreement, *nolo contendere*, or a guilty verdict? (Serious crimes include felonies or any lesser offense involving dishonesty or improper attorney conduct, excluding misdemeanor traffic offenses.) YES NO

Has a District or Appellate court entered a Finding of Ineffective Assistance of Counsel or Prosecutorial Misconduct since your last audit or application? YES NO

Have you been formally admonished by any Court since your last audit or application? YES NO

Are there any proceedings that resulted in you being disbarred, suspended, publicly reprimanded, sanctioned or otherwise subjected to public discipline by any disciplinary board in any jurisdiction in which you have an active license? Update all prior disclosures unless you have done so since your last form. YES NO

If you check YES, you must also complete a Disclosure of Conduct Statement and submit it with this audit.

(<https://www.mnbar.org/docs/default-source/certification/cert-crim-107-conduct78031a3df80b4cbb9bec182b41ec052d.pdf>).

A record of discipline or failure to disclose any of the information requested above may constitute grounds for denial of your application or subsequent decertification.

Continuing Legal Education.

Board Certified Specialists must complete thirty (30) approved CLE credit hours in criminal law per three (3)-year reporting period. General trial practice courses may be eligible if they enhance a criminal law practice. Only ethics/bias credits specifically offered for criminal lawyers and/or ethics/bias credits specific to trial practice may be counted toward Certification CLE credits.

If this was your CLE reporting year, please attach a copy of your report to the Minnesota Board of Continuing Legal Education or OASIS printout.

2018 was NOT my CLE reporting year. My next reporting year is: _____

2018 was my CLE reporting year. I have attached my list of courses.

Download the CLE Requirements and attach the completed form or your OASIS CLE report.

VERIFICATION AND RELEASE

I have carefully read the foregoing and certify that the information is true. I fully understand that failure to make a truthful disclosure of any fact or item of information required may result in decertification. Further, I authorize all persons, firms, officers, corporations, associations, organizations, educational institutions, governmental agencies and instrumentalities (including bar associations, bar examiners, and boards of professional responsibility), employers, references, business and professional associates (past and present) to release to the Minnesota State Bar Association Criminal Law Certification Board, the Minnesota State Bar Association staff, and the Minnesota State Board of Legal Certification, all relevant documents, records or other information that may be requested in the investigation of my continuing satisfaction of the standards for certification.

Date: _____

Signature of Board Certified Specialist

Printed Name of Board Certified Specialist